

**IBERIA PARISH TOURIST COMMISSION
BOARD OF DIRECTORS MEETING
AGENDA
November 22, 2022
10:30 A.M.
At the
Iberia Parish Tourist Commission Office
2513 LA-14, New Iberia, LA 70560**

1. Call to order and roll call.
2. Public comment.
3. Approval of November 22, 2022 Agenda.
4. Approval of October 2022 Minutes.
5. Approval of October 2022 Finance Report.
6. Discuss and consider intradepartmental budget adjustments submission to IPG Accounting:
 - a) Transfer \$20,000 from differed income to account(s) 1690-431000-6420-0000-1074 and 1690-557000-6420-0000-1074 Publicity
 - b) Transfer \$15,000 from account 1690-557000-6420 Publicity to account 1690-553000-6420 Communications
 - c) Transfer \$500.00 from account 1690-557000-6420 Publicity to account 1690-562000-6420 Utilities
7. Discuss and consider approval of a Commission credit card through Community First Bank to be used by Executive Director for Commission business purchases.
8. Discuss and consider authorizing the Chairman to sign an audit engagement letter with Postlethwaite & Netterville for financial review/audit for FY end December 31, 2022.
9. Discuss and consider approval of contract with Kap-Tel for telephone services, and authorize Executive Director to sign.
10. Discuss and consider approval of IT services quote from Copynet to remove Tourist Commission IT information from Iberia Parish Government and set up the Tourist Commission with their own on-site IT services and equipment.
11. Discuss and consider approval of Cox Business for internet services to the Tourist Co mmission.

12. Discuss and consider authorizing Executive Director to sign all necessary paperwork to execute a CEA with the State of Louisiana for funds appropriated to the Authority in Act 199 of the 2022 Legislative Session (State Visitor Enterprise Funds).
13. Approval of budget for FY 2023.
14. Executive Directors Report.
15. Board of Director's Reports.
16. Adjourn.